



Job Title – Universal Banker
Location – Festus
Status – Full-time
Work Schedule – Monday- Friday; Saturday
Hours Per Week – 40 hours

Why Midwest Regional Bank? Known as the bank of “Tradition and Progress,” we have a longstanding practice of providing outstanding customer service to our customers and a strong commitment to the communities we serve. We make all decisions locally and encourage our employees to bring new and innovative ideas for process improvement. We are headquartered in Festus, Missouri, and we are steadily expanding -- we have four retail banking centers in the area with two additional St. Louis branches in development.

Duties and Responsibilities: You will be responsible for performing key retail functions within the branch, such as: handling the duties of a teller and personal banker, as well as any additional responsibilities assigned to serve; developing and expanding our customers’ relationships. You will be expected to uphold the bank’s image and contribute to our growth. You will also be responsible for processing maintenance items, reviewing daily reports, assisting with ATM and vault balancing and any other duties that may be assigned.

Minimum Requirements:

High School diploma
Customer service experience
Cash handling skills
1+ year banking experience

Preferred Knowledge and Skills:

Strong written and verbal communication skills
Operate general office equipment, such as: multi-phone line, fax, copier, currency counter, Microsoft Outlook, etc.
Ability to learn procedures, policy and bank regulations
Basic math and checkbook register skills

Professional Development: We provide our employees with the tools and training they need to build and support their career goals.

All offers for employment with Midwest Regional Bank are contingent upon successful completion of a criminal background check, credit check and drug screening.

Please send your resume to msavacool@mwregionalbank.com or stop in your local branch to fill out an application.

Midwest Regional Bank is an Equal Opportunity Employer.