



SBA LOAN CLOSING SPECIALIST

Midwest Regional Bank, one of the largest SBA lenders in Missouri, is hiring a SBA Loan Closing Specialist to execute Small Business Administration loans.

Responsibilities include, but are not limited to:

- Collection and review of documentation required to process and close SBA loans
- Insuring the loan is closed and funded in accordance with the SBA SOP 50 10
- Perform Quality Control Internal Audits on current SBA portfolio

This critical position requires:

- Strong organizational and time management skills
- Ability to prioritize duties in a fast-paced environment
- Effective communication with customers and loan officers
- Understanding of the requirements and documentation needed for processing SBA 7A loans
- 3-5 years experience in commercial loan processing
- 2 years experience in SBA processing/lending preferred.
- Title Company experience accepted
- Legal Assistant experience accepted
- Previous Bank auditing experience accepted

We offer a competitive salary, full benefits, holidays, and vacation. Please send resumes to: msavacool@mwregionalbank.com. EOE