

Job Title – Universal Banker  
Location – Chesterfield  
Status – Full-time  
Work Schedule – Monday- Friday; Saturday  
Hours Per Week – 40 hours  
Salary – D.O.E.

**Why Midwest Regional Bank?** Known as the bank of “Tradition and Progress,” we have a longstanding practice of providing outstanding customer service to our customers and a strong commitment to the communities we serve. We make all decisions locally and encourage our employees to bring new and innovative ideas to our daily processes. Currently headquartered out of Festus, Missouri, with three banking centers established, we are quickly expanding further into the St. Louis market to keep up with customer demand. With our sustained growth, we pride ourselves in being able to promote from within.

**Duties and Responsibilities:** You will be responsible for performing key retail functions within the branch, such as: handling all duties of a teller, personal banker, as well as any additional responsibilities assigned to serve, develop and expand our customer relationships. You will also be responsible for processing maintenance items, reviewing daily reports, assisting with ATM and vault balancing and any other duties that may be assigned.

**Minimum Requirements:**

High School diploma  
Customer service experience  
Cash handling skills

**Preferred Knowledge and Skills:**

Strong written and verbal communication skills  
Operate general office equipment, such as: multi-phone line, fax, copier, currency counter, Microsoft Outlook, etc.  
Ability to learn procedures, policy and bank regulations  
Basic math and checkbook register skills

**Professional Development:** We provide our employees with the tools and training they need to build and support their career goals.

Midwest Regional Bank is an Equal Opportunity Employer.

Please send your resume to [msavacool@mwregionalbank.com](mailto:msavacool@mwregionalbank.com) or stop in your local branch to fill out an application.